



Regular Meeting Minutes  
January 15<sup>th</sup>, 2025

**1. Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, January 15th, 2025, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance led by President Meiring.

**3. Roll Call**

Directors: Samantha Meiring - President  
Steven Colvin - Vice President  
Abigail Hebert – Secretary  
Cody Childers  
Tina Martin  
Breannon Carey

Also Present: Dean Rummel – Executive Director  
Bryan Hostetler – Deputy Director  
Kyle Wichers – Finance Technician  
Ally Flanagan – Human Resource Manager  
Kelly Gray – Sports Coordinator  
Jeanette Jacobson – Sports Coordinator

**4. Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Colvin; seconded by Director Childers. A voice vote was taken:  
All in favor, none opposed.

**5. Public Comment**

Jessica Pendergrass – 314 Coal Ridge Dr. – Mrs. Pendergrass provided public comment regarding having a desire for her individual residence to be included into the taxation boundaries of the district. Wanting the board to consider accepting her petition for inclusion to become a resident and gain the multiple benefits of residency within the district's registration processes.

**6. Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to the Consent Agenda.



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A motion was made to approve the Consent Agenda by Director Carey; seconded by Director Martin. A vote was taken:

Director Colvin – yes, Director Hebert – yes, Director Martin – yes, Director Meiring – yes, Director Carey – yes, Director Childers - yes; the motion was carried.

**7. Public Hearing**

There was no public hearing.

**8. Discussion**

**a. Guest Presenter- Ally Flanagan – Human Resource Manager**

Ally presented to the board about Human Resources. She introduced herself, shared statistics on job placement within Carbon Valley, and emphasized the importance of employee retention. She also shared new processes that have been implemented such as employee evaluations and recognizing performance. Ally highlighted the excitement going into 2025 with a goal to get our success story out in the community and celebrate accomplishments.

**b. Guest Presenters- Kelly Grey, Jeanette Jacobson – Sports Coordinators**

Staff presented to the board about the Sports Department. They introduced themselves, shared the success of sports programs within the district, and emphasized the importance of upholding their mission. They also shared new programs that are coming up such as 5x5x5 softball and NHL street hockey.

**c. Operations Report**

Executive Director, Dean Rummel gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

**d. Board Meeting Location**

**i. Resolution 2025-1**

Resolution 2025-1 states where the monthly meetings will be held and where the agendas will be posted. A motion was made to approve Resolution 2025-1 by Director Childers; seconded by Director Colvin. A voice was taken:  
All in favor, none opposed.

**e. 2025 Board of Directors Election Resolution**

**i. Resolution 2025-2**

Resolution 2025-2 states bringing on Sue Blair and her company to run the board election. A motion was made to approve Resolution 2025-2 by Director Childers; seconded by Director Colvin. A voice was taken:  
All in favor, none opposed.



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**9. Monthly Board Member Community Involvement Discussion**

Director Meiring shared that they participated in the Christmas party and complemented the organizers of the event for selecting the venue and annual staff core value awards presentations. Director Childers attended the City of Dacono city council meeting; he shared that the council have selected a new city manager. He also went to Carbon Valley Chamber to share the information regarding the CVPRD upcoming Board of Director election, and that self-nomination forms are currently being accepted.

**10. Guiding Principles Document**

There are no additions, deletions, or changes that need to be made to the Guiding Principles Document at this time.

**11. Board Comments-Future Agenda Items/Suggestions**

Board directors discussed any updates on Bill Haid's commemoration ceremony. Executive Director, Dean Rummel provided an update on the plaque and when that will be arriving. He will be working with the family to schedule a time for the event.


**12. Adjournment**

A motion was made by Director Colvin, seconded by Director Martin to adjourn the Board of Directors meeting at 7:33 PM. A voice vote was taken: All in favor, none opposed.

READ AND APPROVED THIS 19th DAY OF FEBRUARY, 2025.

  
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Samantha Meiring, President

ATTEST:

  
\_\_\_\_\_  
Abbigail Hebert, Secretary