



Regular Meeting Minutes
April 15, 2026

1. Call to Order

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, March 18, 2026, in person at the Community Center building. President Meiring called the meeting to order at 6:31 PM.

2. Pledge of Allegiance

The Pledge of Allegiance led by President Meiring.

3. Roll Call

Directors:

Samantha Meiring – President
Abbigail Hebert – Vice-President
Tina Martin – Secretary/Treasurer - Excused
Cody Childers
Elda de la Pena
Mark Goldsmith
Lee Potter

Also Present:

Dean Rummel – Executive Director
Kassandra Guerra – Finance Technician
Bryan Hostetler – Deputy Director

4. Approval of Meeting Agenda

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director de la Pena; Second by Director Goldsmith. A voice vote was taken:

All in favor, none opposed.

5. Public Comment

None

6. Consent Agenda

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Goldsmith; seconded by Director Hebert. A vote was taken:

Director Childers – Yes, Director de la Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Meiring - Yes, Director Potter – Yes; the motion was carried.



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7. Public Hearing

None

8. Discussion

8.a. Approval of an Intergovernmental Agreement with the Town of Frederick

Executive Director Dean Rummel presented the Intergovernmental Agreement with the Town of Frederick to continue our partnership with the Town of Frederick to the Board of Directors. Dean also provided information about when this will be presented to Town of Frederick's Board Members and stated that the Frederick PROST Commission adopted a resolution of support of the IGA last week which will take place on May 6, 2026. The Town of Frederick is planning to Adopt & Approve the IGA on June 3rd, 2026.

CVPRD and The Town of Frederick came to the term to have the agreement go to 2030.

A motion was made to Adopt & Approve the Intergovernmental Agreement with the Town of Frederick by Director de la Pena; seconded by Director Hebert. A vote was taken:

Director Childers – Yes, Director de la Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Meiring - Yes, Director Potter – Yes; the motion was carried.

8.b. Review of Cyber Risk Assessment

i. Adoption & Approval of AI Guidelines

Deputy Director Bryan Hostetler gave a presentation to the Board of Directors, detailing the Cyber Risk Assessment Audit that CVPRD and Colorado Special Districts Liability Pool completed and the findings of said assessment. Some of those findings include AI Policies and the do's and don'ts when it comes to AI and best practices as whole, as well as updating the suggested changes that come from the audit assessment. Bryan discussed what PII (Personal Identifiable Information) is and what we do as a district to keep that information secure. In the presentation Bryan also discussed what the next steps are following this audit such as updating our Privacy Policy, engaging with district counsel and publishing the updated policies, and should a data breach happen, have a process on how to respond to the breach.

A motion was made to Adopt & Approve the AI Guidelines by Director Goldsmith and seconded by Director de la Pena. A vote was taken:

All in favor, none opposed



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8.c. Presentation and Review of the 2025 Year-End Budget

Deputy Director Bryan Hostetler gave a presentation to the board regarding the 2025 financial updates within each department; highlighting that in 2025 CVPD generated more revenue and came in under our budget for the 2025 Fiscal Year. In the presentation Bryan gave a review of the budget over the course of the last 3 years and discussed the fluctuations seen within those years regarding our expenses and revenue. It was also noted that the 2025 Actual/Overall numbers were audited during the week of March 30th this year and will have a final audit presentation to present to the board in the coming weeks.

8.d. Updates on District – Operations Report

Executive Director Dean Rummel discussed the March 2026 operations report. One of those highlights being the Red Cross Blood Drive at the Rec Center and increase of visits during Spring Break.

10. Monthly Board Member Community Involvement

Director Childers and Director Goldsmith participated in the Carbon Valley Rotary Easter Egg Hunt.

11. Guiding Principles Document

None

12. Board Comments-Future Agenda Items/Suggestions

AI Audit Report during a study session
Tour of facilities hopefully taking place during May's Study Session.

13. Executive Session

An Executive Session was entered at 7:34 PM for the purpose of Discussion of Personnel Matter Under C.R.S 24-6-402(4)(f) -Executive Director Evaluation
A motion was made to go into Executive Session by Director de la Pena and seconded by Director Hebert. A vote was taken:
All in favor, none opposed

The Executive session was adjourned at 8:23 PM for the purpose of Discussion of Personnel Matter Under C.R.S 24-6-402(4)(f) -Executive Director Evaluation.
Noting that the full board was in attendance of the Executive Session, including Director Tina Martin, and later joined by Dean Rummel.



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14. Adjournment

A motion was made by Director de la Pena, seconded by Director Goldsmith to adjourn the Board of Directors meeting at 8:25 PM

A voice vote was taken: All in favor, none opposed.

READ AND APPROVED THIS _____ DAY OF _____, 2026.

Samantha Meiring, President

ATTEST:

Tina Martin, Secretary