CARBON VALLEY
PARKS & RECREATION DISTRICT

Regular Meeting Minutes
October 14, 2026

Call to Order

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, October 14, 2026, in person at the Community Center building. Executive Director, Dean Rummel called the meeting to order at 6:32 PM

1. **Pledge of Allegiance**

The Pledge of Allegiance led by President Meiring

2. **Roll Call**

Directors:

Samantha Meiring – President
Abbigail Hebert – Vice President
Elda de la Pena - Secretary/Treasurer
Mark Goldsmith
Cody Childers
Tina Martin
Lee Potter - Excused

Also Present:

Dean Rummel – Executive Director
Kassandra Guerra – Finance Technician
Whitney Wilmes – Guest Services Supervisor
Scott Hickman – Operations Manager
Katie Hyde – Finance Manager
Bryan Hostetler – Deputy Director

3. **Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director de la Pena; Seconded by Director Hebert. A voice vote was taken:
All in favor, none opposed.

4. **Public Comment**

None

6. Consent Agenda

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.
A motion was made to approve the Consent Agenda by Director Childers; seconded by Director Goldsmith. A vote was taken:

All in favor, none opposed

7. Public Hearing

None

8. Discussion

8.a. Draft 2027 Budget Released for Public Comment

Executive Director gave a summary of the 2027 Budget Book Draft to be released for public view and public comment as of October 15th, 2026. The 2027 Budget Book Draft will be available to view online on the CVPRD website, and hard copies will be available to view at the Recreation Center, Community Center, and Gymnastics building. Pending comments and/or changes of the 2027 Budget, we would move to approve and adopt at the November 18, 2026 Board Meeting,

8.b. Draft Resolution/Ordinance for Supplemental Budget and Appropriation (November Public Hearing)

i. Resolution 2026-6

Executive Director Rummel discussed releasing Resolution 2026-6 to the public as it is a resolution of the 2026 Budget due to the Gymnastics Remodel carrying over into 2026 from 2025. Resolution 2026-6 will go out for Public Hearing. Approval not required at this time. We would move to approve at the November 2026 Board Meeting.

8.c. Discussion and Approval with TBK Bank

Deputy Director Bryan Hostestler gave updates on our search for a new bank since PNC acquired First Bank. The Finance Department has decided to move forward with TBK Bank. An approval from the Board to open an account with TBK Bank, as well as approval for the signers will be required to start the transition from PNC to TBK.

A motion was made to approve to open an account with TBK Bank by Director Childers; Seconded by Director Hebert. A vote was taken:
All in favor, none opposed.

A motion was made for the Approval of Signers: Samantha Meiring, Dean Rummel, Bryan Hostetler and Katie Hyde by Director Childers; Seconded by Director Hebert. A vote was taken:
All in favor, none opposed.

8.d. Guest Presenter, Whitney Wilmes, Guest Services Supervisor
Whitney Wilmes gave a presentation to the Board highlighting the new billing structure for the Punch Passes and Quarterly Memberships with the goal to improve and clean up billing structure for the Annual Memberships and what that may look like in 2027.Whitney discussed the staff wins seen within the Guest Services Department in 2026, as well as what is to come for the remainder of 2026.
Whitney also shared updates within the Training and Development Committee. She discussed what they have implemented to improve the safety and wellbeing for staff and patrons at CVPRD. Whitney also briefly discussed what they hope to do to increase the quality of the training held for the staff.

8.e. Web Domain from ".com" to ".gov"
Deputy Director Bryan Hostetler presented the option to change our web domain from a ".com" to ".gov" highlighting why it would be beneficial to the district as the switch would increase cyber security. There were two options provided for the new web domain; Carbonvalleyprd.gov or Carbonvalleyrec.gov. Bryan noted that obtaining the ".gov" domain is free, however there would be a one-time fee of $2500.00 through CorKat, our IT provider to migrate from a Commercial Microsoft Account to a Governmental Microsoft Account. We applied for and received a microgrant through SIPA to cover the cost. Based on Board input, Carbonvalleyrec.gov is the better fitting option for the new web domain.

8.f. Operations Report
Executive Director, Dean Rummel gave a summary of the September 2026 Operations Report highlighting the wins within each department and the success of presenting at the Annual NRPA Conference with Ally Flanagan. Dean also shared updates on the official purchase of the 2 acres of land at 900 5th St, Frederick CO.

9. <u>Monthly Board Member Community Involvement</u>

Director Martin assisted Anna Hoover with Miners Day

10. Guiding Principles Document

None

11. Board Comments-Future Agenda Items/Suggestions

Dean will seek legal counsel on how to proceed with notifying the Day Care that the parking lot located next to the 900 5th St property is now owned by CVPRD

12. Adjournment

A motion was made by Director Childers; Seconded by Director Goldsmith to adjourn the Board of Directors meeting at 7:24

A voice vote was taken: All in favor, none opposed.

READ AND APPROVED THIS _____ DAY OF _____, 2026.

_____
Samantha Meiring, President

ATTEST:

_____
Elda de la Pena, Secretary