



Job Title: Board of Director

Reports to: Other board members and constituents

SUMMARY:

Carbon Valley Parks and Recreation District is seeking experienced leaders to fill seats on its Board of Directors. Self-Nomination forms are due no later than **Friday, February 24, 2023.**

To qualify as a Director of a special district, a person must be an “eligible elector,” which is defined as a registered voter of Colorado and either a resident of the District, or the owner (or the spouse or civil union partner of the owner) of taxable real property situated in the District. This position must be either a resident of the District or owner of taxable real property in Frederick, Firestone or Dacono, Colorado.

BOARD RESPONSIBILITIES:

The Board is responsible for establishing board policies and overseeing high-level decisions that affect the Carbon Valley Parks and Recreation District:

- Adopting policies to ensure that the District is run effectively, legally, and ethically
- Hiring, evaluating, and supporting the Executive Director
- Setting policies and approving documents as required by state law

COMMITMENTS:

- Prepare for, attend and participate in regular evening board meetings twice a month on 2nd and 3rd Wednesdays
- Be available by phone or email as needed; respond to calls and emails in a timely manner
- Commit to being a strong, supportive advocate for the overall success of the District, programs, services and facilities
- Always act in good faith as your fiduciary duty to the District and its constituents

QUALIFICATIONS:

- Leadership experience with a proven track-record of results, ideally in an entrepreneurial environment
- Excellent interpersonal skills with the ability and inclination to work collaboratively with individuals from a variety of backgrounds
- Commitment to and interest in the Carbon Valley Parks and Recreation District
- Community involvement and development
- Strong verbal and written communication skills

Please submit a self-nomination form (indicate position and term) to Dean Rummel, Executive Director, at drummel@cvprd.com or deliver to the Carbon Valley Rec Center, 701 5th St., Frederick, CO 80530 by February 24, 2023.

Carbon Valley Parks and Recreation District is committed to diversity and equality in employment.