



Regular Meeting Minutes  
May 30, 2018

**1. Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday May 30, 2018 at the Carbon Valley Recreation Center Administrative Building. President Crites called the meeting to order at 6:35 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance led by President Crites.

**3. Roll Call**

Directors:                   Tracie Crites – President  
                                  Sean Lacefield – Vice President  
                                  Cody Childers – Treasurer  
                                  Tina Cunningham  
                                  Duane Day  
                                  Kevin Grinstead

Excused:                   Lita Reser – Secretary

Also Present:             Abigail Hebert, Executive Administrative Assistant  
                                  Heather Hammarstrom, Marketing & Communications and Interim  
                                  Executive Director  
                                  Amanda Crouse, Human Resource Manager  
                                  Paul Rufien, District Legal Counsel

**4. Public Comment**

**Mr. Drew Peterson** – Mr. Peterson commented he would like to thank the Board of Directors and he knows it is not easy being a Board member and thank them for their service. He thinks that it is easier to be a Trustee of the Town because of the challenges of working and coordinating with three (3) different communities. He looks forward to meeting the new Board. With him tonight is Trustee Frank Jimenez, who is new to the Firestone Board of Trustees, and he is the Mayor Pro-Tem of Firestone. They wanted to say welcome and they are looking forward to working and meeting with the representatives on the rec district Board. He would like to ask if it is all possible if the Board of Directors could find a different day to have our Board meetings so that they are able to join the Board meetings. The Board of Directors meetings are at the same time and date of the Firestone Board meetings and it makes it difficult for someone who is a representative to come to our meetings.

Mr. Jimenez commented he has the same comments and he loves what the Board members do. As Mr. Peterson said, he is a new Trustee for Firestone. He is excited, as well as the Board members are, and he looks forward to working with them in the next few years.

The Board of Directors thanked Mr. Peterson and Mr. Jimenez for coming and speaking tonight.

Regular Meeting Minutes  
May 30, 2018

**Mr. Alex Gore** – Mr. Gore commented he is an architect out of Longmont. He lives in Firestone and he has a little boy and they both love the community. One idea that he doesn't think that is original, but he thought that it would be nice to have an outdoor public pool. He asked the Board of Directors if they were familiar with the Nextdoor app. About a couple of weeks ago, someone else proposed this and it went nuts. It is the neighborhood that is north of the Central Park area. He thinks that a lot of neighborhoods can kind of say that. He was surprised by how many people were supporting of it because if you know that if you put anything online, normally you are going to get a bunch of negative comments, a bunch of trolls and a bunch of people that don't want it. Which is fine to deal with, but there is a bunch of positive and people were very excited about it. He wanted to come and say hi and offer his firms services, for free, to do a concept design. If you guys have, and again he does not know how this works because he is new to this community, so he needs direction from the Board or whatever, but just to get something out there where it is the real size of, real scale, real drawing and whatever you guys were going to do that on your time line. He would like to do that for a couple of reasons. One, his parents grew up in a small town and they would always go to the public pool and that was their summer basically. It sounds like a dream and he wants the same for his kid too. He thinks that he can find all of their emails and he will pass out cards too.

The Board of Directors thanked Mr. Gore for coming and speaking tonight.

Vice President Lacefield commented he would like to answer Mr. Gore's comment. First, Mr. Gore has been in touch with us for a couple of months now and has expressed that interest and to follow up on it. We really appreciate that it is easy for someone to have a spark or a moment at the key board and to say "this is a great idea" that is essentially great and then they don't do anything about it. Mr. Gore has followed up on this, let us know about it and has arrived here tonight. We greatly appreciate that follow-up. This Board has been actively looking into that. He can speak to that personally for the last couple of year's in-conjunction with some other efforts that we have been looking into. This Board is aware that, and from his attendance at the community forum and attending Board meetings, and the incoming Board members are aware that the community has a strong desire for an outdoor pool in this community. He thinks that the Central Park would be a fantastic location with that. It is not to say that it is the only location for an outdoor pool, but he thinks it would be a great location. He thinks this Board is going to be open to that idea. It is going to be a matter of figuring out how to pay for it, figuring out what makes sense logistically in terms of the financial commitments that we have now, what are we looking at going forward, etc. If this is something that you are passionate about, whether it is something that you can lend your skill and expertise to or just your voice or time to knock on a few doors or talk to a few neighbors – that is what will make a difference as it comes time to make a decision on that. If that is something that you are interested in, then stay involved. Not just on Nextdoor, but attend the meetings and bring a neighbor and talk to them about the thoughts and ideas. There is going to be a financial component to it, but it is going to have to be paid one way or another. Maybe there can be something that is paying for

Regular Meeting Minutes  
May 30, 2018

that covered by a revenue or something else that is producing a profit, but it might have to also come from other sources. It is not just about the cost, it is also a financial benefit to this community. It can raise property values because it make this a more attractive place than it already is to live/recreate in. Stay involved, stay active and make your voice heard.

**5. Consent of Agenda**

President Crites asked the Board of Directors if there were any additions/deletions or changes to the Agenda.

President Crites informed the Board of Directors she would like to move discussion item number seven (7), item a. 1<sup>st</sup> Bank Revision of Signers to number five (5), item c. before the new Board of Directors took their Oath of Offices.

**a. Review of April 2018 Financials** – President Crites asked if the Board members had any questions in reviewing the April 2018 Financials. The Board of Directors did not have any questions regarding the April 2018 Financial Statement.

A motion was made to approve the April 2018 Financials by Director Grinstead; seconded by Treasurer Childers. A vote was taken:

Treasurer Childers – yes, President Crites – yes, Director Cunningham – yes, Director Day – yes, Director Grinstead – yes, Vice President Lacefield – yes, Secretary Reser – excused; the motion was carried.

**b. Approval of April 25, 2018 Regular Meeting Minutes** – President Crites asked the Board members if anyone had any changes, additions or deletions to the April 25, 2018 Regular Meeting Minutes.

A motion was made to approve the April 25, 2018 Regular Meeting Minutes by Director Grinstead; seconded by Treasurer Childers. A vote was taken:

Treasurer Childers – yes, President Crites – yes, Director Cunningham – yes, Director Day – yes, Director Grinstead – yes, Vice President Lacefield – yes, Secretary Reser – excused; the motion was carried.

- Discussion and decision made on August 16, 2017. The Board of Directors requested the below decision to remain on the minutes:

The Board members collectively agreed to have the Board of Director Meeting Minutes, from this point forward, to be changed from verbatim minutes to summary minutes. A vote was taken: Treasurer Childers – yes, President Crites – yes, Vice President Lacefield – yes, Secretary Reser – yes; the motion was carried.

Regular Meeting Minutes  
May 30, 2018

**c. 1<sup>st</sup> Bank Revision of Signers** – In order to comply with check signing authority limits, we will update signers for the new 1st Bank General Operating account to add Cody Childers, Sean Lacefield, Tracie Crites, Heather Hammarstrom and Jacquelyn Tramper as signers. We will also update signers for the new 1st Bank Liquid Asset Account to Cody Childers, Heather Hammarstrom and Jacquelyn Tramper.

President Crites commented just for public record and proper documentation, this verbiage is meant so that we can carry out the transactions over the next 30 days until our new Board is seated and then in the next Board meeting in June, they will then make a motion to remove myself and Sean Lacefield, but we need a series or number of signatures on the current Board to continue out business for the rest of the month and beginning of June.

A motion was made to approve the 1<sup>st</sup> Bank Revision of Signers by Treasurer Childers; seconded by Director Cunningham. A vote was taken:

Treasurer Childers – yes, President Crites – yes, Director Cunningham – yes, Director Day – yes, Director Grinstead – yes, Vice President Lacefield – yes, Secretary Reser – excused; the motion was carried.

President Crites commented before the Oath of Offices, she and Vice President Lacefield would like to say goodbye and have a few departing words.

**6. Oath of Offices**

- a. **Tracy McBee**
- b. **Tina Cunningham**
- c. **Gary Mares – unable to attend**
- d. **Raymond E. Gilmore**
- e. **Duane Day**
- f. **Kevin Grinstead**

Acting President Childers administered the Oath of Offices to the newly elected Board of Directors pursuant to Colorado Revised Statutes 32-1-901.

**7. Discussion**

- a. **Approval of Surveillance Policy** – Acting President Childers asked for a five (5) to 10 minutes for the new Board members to review the Surveillance Policy. Director McBee asked for more clarification on the Surveillance Policy. Human Resources, Amanda Crouse provided more clarification to the Surveillance Policy to the Board of Directors.

A motion was made to approve the Surveillance Policy by Director Grinstead, seconded by Director Day. A vote was taken:

Regular Meeting Minutes  
May 30, 2018

Director Childers – yes, Director Cunningham – yes, Director Day – yes, Director Gilmore – yes, Director Grinstead – yes, Director Mares – excused, Director McBee –yes; the motion was carried.

**8. Reports**

**a. Executive Director Monthly Report Q & A (report contained in packet)**

**i. April Report**

Marketing & Communications and Interim Executive Director, Heather Hammarstrom highlighted important information in the Executive Directors report and asked if the Board members had any questions or comments. There were no questions or comments concerning the Executive Director Monthly Report.

**b. Monthly Employee Newsletter**

**i. May**

Marketing & Communications and Interim Executive Director, Heather Hammarstrom asked the Board of Directors if they had questions or comments on the Monthly Employee Newsletter. The Board members did not have any questions or comments.

**9. Board Comments**

- a. Revisions to Guiding Principles Document** – There were no revisions that needed to be made to the Guiding Principles Document.

There were no Board Comments at this time.

**10. Adjournment**

A motion was made to adjourn the Board of Directors meeting by Director Day; seconded by Director Cunningham at 7:15 PM.

READ AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

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Cody Childers, Acting Board President