



Regular Meeting Minutes
August 17, 2016

1. Call to Order

The Carbon Valley Park and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, August 17, 2016 at the Carbon Valley Recreation Center Administrative Building. President Wingerberg called the meeting to order at 6:30 PM.

2. Pledge of Allegiance

The Pledge of Allegiance led by President Wingerberg.

3. Roll Call

Directors: Roger Wingerberg – President
 Tracie Crites – Vice President
 Todd Schoenleber – Treasurer
 Cody Childers – Secretary
 Lita Reser
 Madelyn Tippin

Stricken: Anita Abers

Also Present: Ross Blackmer, Executive Director
 Abigail Hebert, Executive Administrative Assistant

4. Approval of Agenda

President Wingerberg informed the Board of Directors and the audience of agenda items for August 17, 2016 Board of Directors Meeting. President Wingerberg informed the Board of Directors and the audience there are three (3) presentations tonight. There was a change in the resolution number for the Intergovernmental Agreement from 2016-2 to 2016-4. Additionally, Executive Session was added to talk about personnel matters according to C.R.S. 32-1-905 Board Vacancies.

a. Review of July 2016 Financials – Ross Blackmer informed the Board of Directors he did not receive the July 2016 financials until 5:30 PM this evening from CLA. President Wingerberg and the Board of Directors agreed to Table the July 2016 financials until Board Comments.

b. Approval of July 20, 2016 Regular Meeting Minutes - A motion was made to approve the July 20, 2016 Regular Meeting Minutes by Director Reser; seconded by Vice President Crites. A vote was taken:

Director Abers – stricken, Secretary Childers – yes, Vice President Crites – yes, Treasurer Schoenleber – yes, Director Tippin – yes, President Wingerberg – yes, Director Reser – yes; the motion was carried.

Regular Meeting Minutes
August 17, 2016

5. Presentations

a. Introduction of Dana Bellomy, Recreation Superintendent – Ross Blackmer introduced Dana Bellomy as the new Recreation Superintendent. The Board of Directors welcomed Dana Bellomy as the new Recreation Superintendent.

b. Senior Transportation Committee – Dana Bellomy informed the Board of Directors she would be presenting a presentation on the transportation committee.

Dana Bellomy informed the board of directors she gave a presentation last year to the Board of Directors, therefore since there are new members to the Board of Directors, she would start fresh.

Dana Bellomy brought members of the transportation committee to tonight's meeting. Dana Bellomy informed the Board of Directors when she started she was excited to hear about the big 40 passenger bus, 20 passenger bus and the van.

Dana Bellomy informed the board of directors she went and looked at the 40 passenger bus and unfortunately it was a nice bus at one point, however, it was not as well equipped as she thought for us to put passengers on that bus. There had been a lot of alterations to the bus that she didn't feel that was safe for us to continue. Her first priority is always to look for what is best for the district and to be sure that our good name and her reputation, as well as the District's reputation, is the first priority. With that being said she grounded the bus.

Dana Bellomy informed the Board of Directors with the great relationship she has over in Dacono at the race track, they were gracious enough to take the bus for us. Sometimes you will see the bus during the monster truck night. Our bus has gone off to bigger and better things.

President Wingerberg asked Dana Bellomy if our bus had our logo on the side of it at the Raceway. Dana Bellomy informed President Wingerberg she and Ross Blackmer discussed the advertising, but if someone were to get hurt on it at the track, she did not want to have that liability. She chose this avenue over the marketing standpoint.

Dana Bellomy informed the Board of Directors the bus had to be towed off by the raceway because of the air breaks. The bus could not be towed by a regular tow truck; therefore, it is very expensive to move. We got it down the road and that is all that matters.

Dana Bellamy informed the Board of Directors now the District only has a 20 passenger bus and she thought it was in better condition. In the PowerPoint presentation she informed the Board of Directors of the stairs that had to be fixed. The stairs had a hole in the stairs and the underneath was rusted out. One of the transportation committee members in the audience brought the rusted piece that was underneath the stairs on the bus and showed the Board of Directors what it had looked like.

Regular Meeting Minutes
August 17, 2016

Dana Bellamy informed the Board of Directors the piece that they were looking at breaks a part when you touch it. This was located where the feet are on the inside of the bus, in the sitting area. She had had this patched up and sealed. The step was cut out and redone with stainless steel. Additionally, she ordered nonslip pads for the steps. This demonstration was just to give the board members an idea of what the District's good vehicle looks like. Dana Bellomy informed the Board of Directors the transportation committee will continue on.

Dana Bellomy informed the Board of Directors the District also has a 14 passenger van. This van is an older vehicle. For the senior aspect, it is very hard for them to get in and out of that vehicle. As you see, the District lost the only vehicle that had a wheelchair lift, the 40 passenger bus. What does this mean for Carbon Valley? It means that right now, we are not ADA compliant. Therefore, if anyone does request transportation for ADA, we do have to accommodate. This means the possibility of renting a vehicle for a trip, which would be in the guidelines for ADA compliancy that we would have to provide. Dana Bellomy informed the Board of Directors they do not look at the individual line item of a budget, they look at the whole overall budget.

Dana Bellomy informed the Board of Directors with the committee, they have talked about where they would like to go with this. Since the District does not have a wheelchair lift because it is grounded, they decided they needed to establish their objectives. Their objectives are assessing the needs of the District, how many people are they needing a wheelchair lift; which it might not even be a wheelchair lift, it might be just a lift to get people up into the vehicle because the lifts themselves are difficult, researching the transportation options, results and committee recommendations, and possible purchase options.

Dana Bellomy informed the Board of Directors the transportation committee came up with a mission statement. The mission statement is to assess the needs for now and the future of the District for programming. This is not just for seniors, in the future we're going to have more youth and teen programs, possibly day camps and day trips and things of that nature.

Dana Bellomy informed the Board of Directors the next step is to probably create a master plan for transportation for the District. What does that look like for the senior center, what does it look like for our youth programs, we have gymnastics that go to different meets around the state, we have sports programs, etc. Basically, what does that master plan look like for now and long term.

Dana Bellomy informed the Board of Directors they would like to create an Asset Replacement and Maintenance Plan outline. With the purchase of a vehicle is great, you celebrate that you have a vehicle, but after that, we would have to establish a maintenance plan and a replacement plan. With that, the board members need to understand the growing needs but also how much of a budget are we going to allow to

Regular Meeting Minutes
August 17, 2016

maintenance and assets. What is the lifespan of these vehicles? How long are they going to last us? We should space that out and make them appropriate. We are not just buying a vehicle just to do oil changes, we need to really maintain them. We need to make sure that our batteries, our tires, etc. all cost money. Therefore, we need to make sure that we are properly planning that.

President Wingerberg asked Dana Bellomy how often are the seniors using this vehicle. Dana Bellomy informed President Wingerberg currently we take the seniors on a trip at least five (5) times a month. Many times we do take both vehicles if we have enough people signed up. President Wingerberg asked Dana Bellomy is it a part of acquiring the bus, can we lease? Dana Bellomy informed President Wingerberg yes. President Wingerberg asked Dana Bellomy if we could rent vehicles like these. Dana Bellomy informed President Wingerberg yes you can rent these vehicles, however, you cannot rent a 20 passenger mini bus. Buses are harder to rent because of certain factors such as CDL guidelines and things of that nature. To go with someone like coach or pacesetter, you are looking anywhere from \$800 to \$1,200 dollars to rent. Sometimes it can be \$400 to \$500 dollars for up to three (3) hours.

Director Reser commented the District could use the school buses. Dana Bellomy commented to Director Reser she has thought about that option, however, those buses are being used either before or after they have a trip. Sometimes there is an overlap where our trip times are going and it has been a little difficult.

President Wingerberg asked Dana Bellomy if the bus is used five (5) times monthly, what would the top end be for uses a month? Dana Bellomy commented to President Wingerberg that he was getting a head of her and she would address that briefly. President Wingerberg commented he did not want to get ahead of her presentation and he would wait until she got to that portion of the presentation.

Dana Bellomy informed the Board of Directors of assessing the needs of the District by addressing who would be on the committee, there is a number of people on the senior team that feel that the new vehicle will need wheelchair accessibility, and a vehicle that is 14 passenger bus because there will not be a need for a driver with a CDL and more room for passengers on the bus.

Dana Bellomy informed the Board of Directors they have looked at several different vehicles and they have come to the conclusion of two (2) options here, they are either a 12 passenger with two (2) wheelchairs or have 14 passengers with one (1) driver.

Dana Bellomy informed the Board of Directors the next page of the presentation showed pictures of what a mini bus looks like.

Dana Bellomy informed the Board of Directors they researched three (3) different options: Davies Transportation, Transwest, and Miles High. Information that they brought back and looked at was servicing. Davies Transportation gave great services, but they

Regular Meeting Minutes
August 17, 2016

are too far away. You would have to have two (2) staff drivers to drive the vehicle all the way down there to have it serviced. They felt that this option was not the best one. Transwest, there is one location over near Highway 85 and it's on its way to Commerce City and they thought that was probably their best bet. We met with Mile High and they were not impressed by their customer service nor did he answer any of our questions about money. He always seemed to pass over that part of the conversation.

Dana Bellomy informed the Board of Directors they have done a lot of research and Ross Blackmer even came on one of the field trips.

Dana Bellomy informed the Board of Directors the results are comparing Transwest with Davies Transportation. Transwest is in Henderson and the bus is priced at \$68,000. This is the pricing from last year. We looked at the different size chassis, what size chassis would last us longer, we looked at raised floors vs. non-raised floors, and the warranty. Transwest commented that they would starting building a vehicle for the District with \$3,000 dollars down and to lease the bus would be anywhere between \$1,300 to \$1,500 dollars per month for 60 months. We thought that this would be better than outright paying for the vehicle.

President Wingerberg asked Dana Bellomy if there were any mileage restrictions to the lease. Dana Bellomy informed President Wingerberg no. President Wingerberg asked Dana Bellomy it can be driven as much as we want to. Dana Bellomy informed President Wingerberg the maintenance was either 24 months or 24,000 miles.

Vice President Crites asked Dana Bellomy if they would provide another vehicle if our vehicle was down for a long period of time. Dana Bellomy informed Vice President Crites they did not ask that question and that is a good question she would have to ask. She believes that Transwest has to be involved in a lot more vehicles so they probably would.

President Wingerberg asked Dana Bellomy if we bought the bus, what would be the terms of the loan on that. Dana Bellomy informed President Wingerberg Transwest was starting to get that to her. There were different options of loans. President Wingerberg asked Dana Bellomy how could we do the loan for. Dana Bellomy informed President Wingerberg up to 60 months and that was with Transwest. Dana Bellomy also informed the Board of Directors Transwest commented by 60 months, we might want to be looking at trading that vehicle in and continuing on loaning out vehicles.

President Wingerberg commented to Dana Bellomy that is if we lease the vehicle, what are the terms if we bought the vehicle. Dana Bellomy informed President Wingerberg she was unsure and would have to get that information for them.

Dana Bellomy informed the Board of Directors other communications that they had for the new vehicle that would be really important would be handles for the seats, a back door in case of an emergency, upgraded shocks because they do go up into the mountains, flip down arm rests, tinted windows, bulkhead cabinet, back up camera and a

Regular Meeting Minutes
August 17, 2016

set of seat belt extenders. They put this in because they are usually expensive to buy, therefore if they are installed when the vehicle is bought, it is half the price.

Dana Bellomy informed the Board of Directors she has asked the seniors to take the lead in the Transportation Committee. They understand that this vehicle would not just be for the seniors, however they would get first priority when management is doing the brochures and trips. She sees other programs using this vehicle as well during spring breaks, summer breaks and winter breaks. Dana Bellomy commented to the Board of Directors she does not believe that we need to purchase a vehicle right away, but they need to look at monthly payments and lease options more.

Dana Bellomy informed the Board of Directors she has some seniors that are in the audience that would like to speak to the board members. She introduced Dawn and Sam Giammo, Glen Martin – who has been on the Transportation Committee since the beginning, and Chuck Coffan. Dana Bellomy commented they are very passionate because they like going on the senior trips. Dana Bellomy also informed the Board of Directors she sees the Transportation Committee looking over the transportation of not only our participants, but looking after the vehicles that the District currently has. Creating a service plan with the Maintenance and budgeting out what is needed for asset replacement for those vehicles, and make a transportation line item.

President Wingerberg asked Dana Bellomy he remembers there were a couple of fund raisers last year for this bus. Do we still have that money? Dana Bellomy informed President Wingerberg they do still have the money and it is set in a separate account that Ross Blackmer had set up. The bus fund is at about \$5,000 dollars, which is pretty darn good. Dana Bellomy commented the seniors have been selling peanuts from Texas Roadhouse, we had a Spaghetti Dinner which also included a Silent Auction, we have had a lot of the seniors who have done crafts, and Glen Martin has been selling off his professional photographs to help put funds towards the bus. Dana Bellomy thanked Vice President Crites for attending the Spaghetti Dinner.

Dana Bellomy informed the Board of Directors that Chuck Coffan would like to say a few words to the board members.

Mr. Coffan commented he is not one to speak to a large group, however, he was born in 1925 and he is 95 years old. He wanted to go on a recent senior trip to George Town but he could not because of the wheel chair limitations and walker limitations and he couldn't go. He wanted to let the board members know the importance of having a vehicle for the seniors to get on and off as well as storage for extra needs such as walkers and wheelchairs. The Board of Directors thanked Mr. Coffan for coming tonight and voicing his opinion.

Mr. Giammo commented that each person that is here tonight loves the senior center. The board member could find any of the four (4) of them at the senior center three (3) to five (5) days out of the week. We all love to take part in the senior center programs. Mr. Giammo commented his wife, Glen Martin and himself are able to get around and are

Regular Meeting Minutes
August 17, 2016

able to get on that bus and take every trip that they want. He personally feels bad that there are other members at the senior center that would love to be able to go on these types of trips, but they just cannot do it because they cannot get on the bus. So there has to be some sort of solution that they can come up with to make it equitable for everyone. We just would like for everyone to have the ability to go out and have some fun and to also go out with the rest of us. Mr. Giammo asked the board members to consider the things that Dana Bellomy has presented to them tonight for the bus.

Mrs. Giammo commented this is also for the young people too because we are going to have some youngsters that are going to have disabilities that would want to go on some trips. Mrs. Giammo commented that the seniors are thinking about themselves but there is that other side that you have to be logical and realistic about. In this day in age, those children have a right to do trips also. These things are so important to our age group and to the young people. So this is a community wide situation that we have here and there are three (3) communities that belong to this center. Those three (3) communities need to realize it's their people and we want to be a part of this community. It is an important and wonderful experience to have for every age group that everyone can enjoy. The Board of Directors thanked Mr. and Mrs. Giammo for coming tonight and voicing their opinions.

Dana Bellomy commented to the Board of Directors she sees the District doing more outdoor events and adventures with our families. She is looking into putting in more snowshoeing trips, skiing trips, and things that are not only just for seniors but are for our more active adults.

Dana Bellomy commented to President Wingerberg earlier comment about renting buses. When the District rents buses, we have to incorporate those costs into the programming fees on those trips. This would be financially responsible however, she does not think that those would be in line of what people would pay to go on those trips.

President Wingerberg confirmed with Dana Bellomy that the District has gotten rid of the 40 passenger bus. Dana Bellomy commented that is correct. President Wingerberg confirmed that we still currently have the 20 passenger and the 14 passenger. Dana Bellomy commented that this was correct. President Wingerberg asked what was the best vehicle to take currently. Ross Blackmer commented the 20 passenger bus for local trips only. President Wingerberg asked if we are going to get another 14 passenger bus, it old fit in the middle and that is what we are looking at? Dana Bellomy commented to President Wingerberg the 14 passenger would probably be a replacement at some point and we could use the 20 passenger for as long as we could, as long as we are not pouring money in to replace parts than we already are. There are other things that she is not sure about concerning wear and tear and once the rust has already started there is no stopping it.

President Wingerberg asked if the District currently has a line item for this. Ross Blackmer commented to President Wingerberg we currently do not.

Regular Meeting Minutes
August 17, 2016

President Wingerberg asked if the board members said go on the bus tomorrow, when would we have a bus? Dana Bellomy informed President Wingerberg it would be 60 days.

Treasurer Schoenleber asked Dana Bellomy what the current mileage for the 20 passenger bus was. Dana Bellomy informed Treasurer Schoenleber it is very high. She believes that it has gone over 200,000 miles already because it was purchased off Craig's List at some point. Dana Bellomy commented she did notice that there were two (2) batteries in the 20 passenger bus. There is one (1) for the air conditioning and she would have to get another battery for that, but it is so hard on that engine. She believes that it is on its last stand and she would like to keep it for as long as she can.

Dana Bellomy commented once the lease is up on the new vehicle, she would like to continue that line item so that it would be an ongoing thing.

President Wingerberg commented that this is an enough of an expenditure that there would have to be a vote on this board. Ross Blackmer commented absolutely. President Wingerberg asked if Dana Bellomy was planning on keeping the bus fund endeavor even after the vehicle is purchased? Dana Bellomy commented to President Wingerberg that she would love for the District to team up with a 501C3 in the future and to also look for grants. Since we are not a 501C3, they wouldn't really accept us in getting those grants.

Vice President Crites commented that Dana Bellomy mentioned a couple of times there is a requirement of a driver with a CDL, is that a volunteer base or is that someone that is on staff? Dana Bellomy informed Vice President Crites there was a volunteer at first and after doing some research she felt it was best to keep it as an employee. Vice President Crites asked if this was a full-time staff person? Dana Bellomy informed Vice President Crites no, she currently has a part-time staff person that works at the front desk, so she does dual duties. Also, she has Cindy Barnicz-Hebert, who is a school bus driver currently for Mapleton Public Schools, and she helps out during the summer. Therefore, we have two (2) drivers that are part-time.

Vice President Crites commented that she was not familiar with the storage compartments for wheel chairs, but is there lengthily room for a few folks that would need wheel chairs or walkers and things like that. Dana Bellomy informed Vice President Crites the bus could only be equipped with 12 people and two (2) wheel chairs and they stay in their wheel chairs when they are riding the bus, and/or 14 people and one (1) driver. Therefore, if you do have 14 passengers and a couple of people who have walkers, they would be able to be strapped down where those wheel chair places are.

President Wingerberg asked if the District owned a trailer? Ross Blackmer commented yes. President Wingerberg asked if it was enclosed or open. Ross Blackmer commented it is open and a flat bed.

Regular Meeting Minutes
August 17, 2016

Vice President Crites asked Ross Blackmer if Dana Bellomy would have a hand in hiring someone at the senior center? Ross Blackmer informed Vice President Crites the District has already hires someone to fill the position. Vice President Crites asked if they had the same audacity. Ross Blackmer commented absolutely. Ross Blackmer informed the Board of Directors that she comes from the City of Greeley and she has been at their senior center for about four (4) to five (5) years. She has a lot of good contacts and is very experienced and loves seniors. That was one thing that Dana Bellomy and he was looking for in a person, that passion and drive for the seniors.

Dana Bellomy commented she currently is very involved in Weld County and sits as President on the Weld County programs, so she has a lot of knowledge and resources. She also is on the Greeley Foundation Board; she has the possibility to help us with some finances in the future. Her name is Alexander Cox.

Secretary Childers commented he was assigned to the Transportation Committee and he is sorry that he has failed to get a hold of the Transportation Committee. Secretary Childers commented secondly, he was at the Gymnastics center one morning when the seniors were about to take a trip. He was the one that put ice on the bus for them, before that, he had received a paragraph safety briefing on the bus and this was before he had to climb under the bus to put the hook on the bus. Secretary Childers commented thirdly, he is glad that the Transportation Committee did a lot of stuff. On the wheel chairs, do they stay occupied on the bus? Dana Bellomy commented they do. Secretary Childers asked if Dana Bellomy checked into the new wheel chair restraint systems? Dana Bellomy commented yes. Secretary Childers commented his parents ran a nursing home/assisted living and that is where he was raised. Secretary Childers commented fourthly, asked if they were going to continue the Transportation Committee? Dana Bellomy commented yes. Secretary Childers asked Dana Bellomy is she would email him those meetings. Additionally, Secretary Childers thanked Mr. Coffan for his services.

Dana Bellomy informed Secretary Childers that since Cindy Barnicz-Hebert drives for the school district, she does transport children in wheel chairs, so she did test out a lot of restraints because there are a lot of different things for that. She did check those out when we were out visiting to see what was probably the best. This is another reason why we ask for a back door because otherwise she would not have to have her head in someone's lap when she is strapping them in. Secretary Childers commented in all of his years in law enforcement and previously being a paramedic, he had to transport people that were handicapped or stuck in a wheel chair, so he knows the restraints really well.

Dana Bellomy commented she is just planning for the future because when she worked in Broomfield, they were starting to get a lot of people who were scooter bound so we made sure that the wheel chair lifts would accommodate scooters. That is why the

Regular Meeting Minutes
August 17, 2016

seatbelt extension would accommodate those people with a scooter. We want to be sure that we are planning for the future.

Secretary Childers commented they ran across the problem of getting the entire team to gymnastics meets. Dana Bellomy commented she agreed with Secretary Childers. The Gymnastics team had a meet in Winter Park and every parent and those kids drove separately and it would be great for us to take them all together. That is why she is looking at a bigger picture.

Director Tippin asked Dana Bellomy if she was still going to be doing fundraising for the bus. Dana Bellomy commented they have talked about doing their Spaghetti Dinner and making it an annual and hoping that would grow into our Silent Auction. Director Tippin asked if Glen Martin takes his pictures, have them matted and display them? Glen Martin commented he would continue to take pictures and display them. Director Tippin commented she is thinking that maybe she could display them at Valley Bank and Trust. Dana Bellomy commented it is funny that Director Tippin mentioned that, they were looking for a place that they could display those picture. Director Tippin stated that she volunteers! Glen Martin informed Director Tippin that it costs him money to have those pictures professionally done, it costs him \$20 dollars to have that done and he sells the pictures for \$50. Director Tippin commented to Glen Martin that she has a good sized lobby where they could display two (2) or four (4) of them and they would sell them for him. Glen Martin commented that would be wonderful!

President Wingerberg asked if the Transportation Committee meets pretty routinely. Dana Bellomy commented to President Wingerberg they do meet routinely when there is a meeting such as this coming up. Otherwise we try to meet once a month.

President Wingerberg asked Ross Blackmer if there could be a line item created to backstop the funding. Ross Blackmer asked if President Wingerberg meant in 2016. President Wingerberg commented yes. Ross Blackmer commented after September 1st, he would have a better feel. The reason that he says that is because he wrote a check today for \$70,000 dollars to Air Extremes, therefore if things go really well with the boilers and that, then potentially we could have some funding.

President Wingerberg asked Dana Bellomy what her objective was. Dana Bellomy informed President Wingerberg her objective is to always do what is best for the District financially. She does not want the District to spend monies that we don't have. Obviously, we need to be mindful of what our budget is. Do we need to start looking for this? Do we need we need on probably yesterday, that would probably be the best bet. Dana Bellomy informed the Board of Directors she is sending over the 20 passenger bus to B&L to get another battery, it should have two (2) but it does not, the radiator is leaking and there is holes on it, and the emergency break had to be torn out and have a new replaced in it. That is not to park break, that is for when the seniors go into the mountains and it is the emergency break. She has to make sure that it is working. Dana

Regular Meeting Minutes
August 17, 2016

Bellomy informed the Board of Directors that we are spending a little bit of money to make sure that vehicle works.

President Wingerberg commented that the Transportation Committee has \$5,000 dollars right now. Therefore, you have the down payment and at least two (2) months' worth of lease payments. That gets us to November. So what we are looking for is backstop at a month or month-in-a-half for money and then we are into 2017 where this can become a line item. Is that where we are? Ross Blackmer commented yes.

Director Tippin asked Dana Bellomy who she was dealing with at Transwest? Dana Bellomy informed Director Tippin that she was dealing with Tim Chetwood but he is no longer there and she has a great conversation with his voicemail that is still active. Dana Bellomy commented she spoke with the manager today and they are going to pull up our files and see if they can still honor the same prices. Dana Bellomy commented she is supposed to have a meeting with them next week to find out where we are at. They are supposed to finalize what those numbers would look like. Director Tippin commented that Transwest does a lot of donations on a lot of things. Not the one that Transportation Committee went to, but the one that is in town off the frontage road. Director Tippin commented that there is a GM there by the name of George, and if they need to escalate, then do escalate because they will help.

President Wingerberg commented what he is hearing is that if the bus was ordered tomorrow, then we will have a bus sometime in October. We will talk about the \$3,000 dollar down payment and we will have to make two (2) twelve (12) \$1,500 dollar payments a year. We have at least one (1) of those payments in the fund and some extra monies that we have enough to pay for this bus this year. Therefore, we need a \$1,000 dollars to make two (2) months.

Vice President Crites commented she has anticipated in talking with the other board members to volunteer in the Miner's day that is coming up and she is wondering if there is a fundraiser that we could come up with, maybe in our marketing department because they have a booth there already, something that can raise some funds for the bus. Not only that, it raises the awareness of the public that we are about to have a bus.

President Wingerberg commented that he believes that the Transportation Committee will need to have meeting here pretty soon. So we can come and give you all these ideas because he does not see any reason why the District does not have a bus. We seem to have the funding right now to have a bus and carry out the funding at least this year, it will then be a line item next year, and will we have enough money to do that? Director Tippin commented to President Wingerberg that Ross Blackmer will not know until September. Ross Blackmer informed President Wingerberg it is not just that money, we have constant operating costs, then he will need to add it to our insurance, and some other things. He would like to get a better handle on what our additional costs will be before we decide on purchasing a bus. President Wingerberg commented that

Regular Meeting Minutes
August 17, 2016

they have been talking about this for a while now and we could probably fund a bus with just our words.

Director Tippin asked if there would be additional costs to the maintenance program they are offering. Dana Bellomy informed Director Tippin it would only be the 24 month or 24,000 miles that they would include the maintenance without an extra charge. After that, it would cost the District.

Vice President Crites commented would it be feasible for the District to sell the 20 passenger bus for anything. Ross Blackmer commented to Vice President Crites we got rid of the 20 passenger bus before we had to pay for someone to take it. Dana Bellomy commented that she feels that we would have to consult the District's legal counsel before selling it to someone else so there would not be any liability coming back on the District.

President Wingerberg commented now that Dana Bellomy has to set up another Transportation Committee meeting, what is her next step. Dana Bellomy informed President Wingerberg that she would meeting with Transwest to get hard numbers for the board members on purchase and lease. She will get the insurance information and plate information to give the board members an overall of what that would look like for the year. She will throw in \$500.00 dollars for possible maintenance for the year as well and then give them a yearly hard number too. Director Tippin commented about the wages as well. Dana Bellomy informed the Director Tippin that the wages are already included in the senior's program. If there are other programs that get started, then those will be direct costs that will be included in the program that it is essentially for. Director Reser asked Dana Bellomy where the fuel costs were coming out of. Dana Bellomy commented to Director Reser she was not sure where the fuel costs are budgeted. Ross Blackmer commented that the fuel costs are currently being directed to Maintenance and does not come out of senior center.

President Wingerberg asked when will the board members be able to vote on a bus. Ross Blackmer commented that the board members could vote on a new bus on September 20, 2016 meeting.

Vice President Crites commented she had another question. She commented that Dana Bellomy mentioned the opportunity for other programs to use the bus. Would the cost of the trip of that program be allocated from that program? Dana Bellomy commented yes. The direct cost of the driver, the trip, and probably buffer it with some fuel costs as well.

President Wingerberg asked Dana Bellomy she knew all of their email addresses so that she could send out the Transportation Committee meeting to all of them to attend. Dana Bellomy commented yes.

Regular Meeting Minutes
August 17, 2016

The Board of Directors thanked Dana Bellomy and the Transportation Committee coming to the Board of Directors meeting and presenting their updates on the bus. The Board of Directors commented that everyone has done a great job on this.

c. Recognition of Emma Bustos, Employee of CVPRD and Dacono Resident

i. Recognition for her initiative on splash pad – Ross Blackmer informed the Board of Directors the District wanted to recognize the young lady that initiated the splash pad for the City of Dacono. Director Tippin reached out to the City of Dacono several times and the City tried to reach out and recognize this young lady and her family at the Music Festival. Unfortunately, we have not received any reciprocal information and communication from the City of Dacono that they would be showing up. Ross Blackmer commented that he has tried to reach out to City Administrator, A.J. Euckert to see if he could get her to come to the meeting tonight for our board members to recognize her. We have a pass here to recognize her for her initiative with the splash pad in Dacono, but we will reschedule that and try to get her back in next month.

President Wingerberg asked if we need to escalate this? He has no problem contacting Joe Baker and asking what is up. Director Tippin commented that she tried to reach Joe Baker and she was not successful.

Vice President Crites commented that if we do not reach out, maybe we give ourselves a time limit on how many more tries we want to pursue and if it does not work, then we let it go. If it does work and she feels like she wants to be publicly recognized, she would suggest trying at Miner's Day because a bunch of people will be there and that is incredible advertisement for us if we present that in a public setting for her.

Secretary Childers commented he talked with Joe Baker twice (2) at the Music Festival and he did not see her or her family there. Vice President Crites commented that was right because Joe Baker wanted to present something to her as well.

6. Action Items

a. Resolution No. 2016-4, Intergovernmental Agreement between the City of Dacono and Carbon Valley Parks and Recreation District – Ross Blackmer commented that last week the board members all got an email with the IGA from City of Dacono. This is the Resolution for the approval and adoption of the Intergovernmental Agreement between the City of Dacono and Carbon Valley Parks and Recreation District.

Ross Blackmer mentioned to the Board of Directors that the Resolution No. needed to be renamed to 2016-4 and not 2016-2.

A motion was made to approve and adopt Resolution 2016-4 Intergovernmental Agreement between the City of Dacono and Carbon Valley Parks and Recreation District by Treasurer Schoenleber; seconded by Vice President Crites.

Regular Meeting Minutes
August 17, 2016

Discussion:

Vice President Crites asked if the District is liable for injuries at the BMX track? Ross Blackmer informed Vice President Crites yes. President Wingerberg asked if the District had the insurance that is covered in the document for that. Ross Blackmer informed President Wingerberg yes. Ross Blackmer commented he was not sure if the District was all alone on the insurance because the District does not own the land for that. President Wingerberg asked what the expenses were for the District's insurance. Ross Blackmer informed President Wingerberg that it is a lot and it is between \$10,000 to \$12,000 dollars a month and it includes everything.

A vote was taken:

Director Abers – stricken, Secretary Childers – yes, Vice President Crites – yes, Treasurer Schoenleber – yes, Director Tippin – yes, President Wingerberg – yes, Director Reser – yes; the motion was carried.

b. Resolution No. 2016-3, Approval to change the Board of Directors Regular Meeting from Wednesday, September 21, 2016 to September 20, 2016. – Ross Blackmer informed the Board of Directors he would like to change the board meeting for Wednesday night to Tuesday night because the SDA Conference that he and Vice President Crites would be attending starts on Wednesday morning at 6:30 AM.

A motion was made to approve Resolution 2016-3 to change the Board of Directors Regular Meeting from Wednesday, September 21, 2016 to September 20, 2016 by Director Reser; seconded by Treasurer Schoenleber. A vote was taken:

Director Abers – stricken, Secretary Childers – yes, Vice President Crites – yes, Treasurer Schoenleber – yes, Director Tippin – yes, President Wingerberg – yes, Director Reser – yes; the motion was carried.

c. Approval of Service Plan – Maple Ridge Metropolitan District – Ross Blackmer informed the Board of Directors he had one more additional Action Item. We have been asked to tentively give your approval to a service plan for the Maple Ridge Metropolitan District. It is a property that is located at the end of Tiple and they are going to have their own District for landscaping, mowing, watering, etc. In the contract, it does state that they will not have any recreational programming or activities. It is a Metropolitan District within our boundaries and that is why they have to come and get our board members approval.

Regular Meeting Minutes
August 17, 2016

Treasurer Schoenleber asked if there was any reason not to say yes. Ross Blackmer commented no because it is another 89 homes that we would be collecting property tax revenue from.

A motion was made to approve the Service Plan – Maple Ridge Metropolitan District by Vice President Crites; seconded by Treasurer Schoenleber. A vote was taken:

Director Abers – stricken, Secretary Childers – yes, Vice President Crites – yes, Treasurer Schoenleber – yes, Director Tippin – yes, President Wingerberg – yes, Director Reser – yes; the motion was carried.

7. Discussion

a. Public Hearing to discuss the adjustment of CVPRD Fees

i. September 20, 2016 Meeting Adoption

a. 30 Day Notice to the Public

Ross Blackmer asked the Board of Directors for the approval of a Public Hearing on September 20, 2016 to discuss the adjustment of Non-District fees.

Vice President Crites asked when we post for a Public Hearing, do we post any details with it? Will we be creating pandemonium of any kind with that?

Executive Administrative Assistant, Abigail Hebert commented to the board members that she has already written out the Public Hearing notice that needs to go into the newspapers, it has not been sent out as of yet. It will show the adjustment of CVPRD fees for the 2017 year. Ross Blackmer commented to the board members we will discuss this in the meeting in September and the residents will have three (3) months to come back and complain to you because we will not be going effective with these new fees until January 2017.

President Wingerberg commented this should help the notion that was put on Nextdoor about Non-District Residents versus District Resident correct. Ross Blackmer commented this is correct.

A motion was made to approve a Public Hearing on September 20, 2016 by Vice President Crites; seconded by Treasurer Schoenleber. A vote was taken:

Director Abers – stricken, Secretary Childers – yes, Vice President Crites – yes, Treasurer Schoenleber – yes, Director Tippin – yes, President Wingerberg – yes, Director Reser – yes; the motion was carried.

b. Town of Firestone Inclusions Notifications

i. Del Comino Central

a. Currently Not in District

Ross Blackmer informed the Board of Directors that this is the gravel pit that is located just East of Burger King along 119. This is all commercial property, which he is excited about.

Regular Meeting Minutes
August 17, 2016

ii. Firestone 9th Annexation
a. Currently Not in District

iii. Firestone 10th Annexation
a. Is in District

Ross Blackmer informed the Board of Directors that he has contacted the legal counsel on these annexations. The 9th annexation is a road, but the Town of Firestone has annexed it into the Town. We do not collect any taxes off of roads, so our legal counsel is looking into that for us because we are a little confused as to why the Town wants us to have that included in our District and it being a road. This is the same for the 10th annexation.

Secretary Childers asked President Wingerberg if these annexations are peculiar and bazar to annex in two (2) roads, what does this do for us? President Wingerberg commented to Secretary Childers he does not see the benefit because they are not annexing in anything but cornfields and the road or do we get everything? Ross Blackmer commented that the properties that are alongside those roads are already in the District because a year ago this property was annexed in and our IGA, it is automatically included into our District. The roads are not and that is why he has contacted the legal counsel why they roads were not included in.

c. City of Dacono Inclusion Notification
i. Distant Thunder Annexation No. 1 through 9
a. Not in District Currently

Ross Blackmer informed the Board of Directors we received another annexation from the City of Dacono. This is not included into CVPRD boundaries. Executive Administrative Assistant, Abbigail Hebert informed City of Dacono's Community Planning Director, Jennifer Krieger, that this property needs to be included into the District's boundaries.

d. CPRA Award – Columbine Award for Programming – Ross Blackmer informed the Board of Directors they are to be congratulated. Marketing and Communications, Heather Hammarstrom submitted to CPRA the Columbine Award for Programming and the District was awarded an outstanding award for Creative Programming for youth.

Vice President Crites asked if CPRA was going to do a press release for this award. Heather Hammarstrom commented to Vice President Crites that they were going to present the award to CVPRD at the CPRA Conference and she was going to wait to do the press release when we actually received the award.

8. Reports



Regular Meeting Minutes
August 17, 2016

a. Executive Director Monthly Report Q & A (report contained in packet) - Ross Blackmer commented that he would take any questions on the ED Report if any board members had any questions.

Director Reser asked Ross Blackmer who was currently our Guest Services Coordinator. Ross Blackmer informed Director Reser we are vacant right now.

b. Monthly Employee Newsletter – August – Ross Blackmer commented that he also included the August Employee Newsletter. Again kudos to Heather Hammarstrom.

Director Reser commented she would like to get a Board of Director photo. The board members commented that they liked this idea.

9. Public Comments

None.

10. Board Comments

Secretary Schoenleber commented he would like to talk about the bus. He commented that he did not recall seeing numbers on that fully. He would like to see what money that his actually bringing in. He understands that we do not want to go without a bus, and he does not want people not being able to use it, but he wants to know the cost of benefit of it. The last he heard, we do not get a lot of usage out of it. He does not want it to just be a drain. He would like to see the numbers on the cost versus what we get out of it. President Wingerberg commented to Treasurer Schoenleber that Dana Bellomy was going to do a cost sheet analysis on the bus. Director Reser commented it is not a benefit as far as money. Treasurer Schoenleber commented to Director Reser he understands, but he would just like to get some sort of numbers when it comes to the bus such as maintenance, etc. to get an idea of what it is going to cost.

President Wingerberg commented Dana Bellomy needs to present us with a ledger with pluses and minuses. Ross Blackmer commented he has charged Dana Bellomy with this, if we take a trip, lets cover at least our direct costs. This would include gas, hourly wages, admittance of the driver to those trips because the driver does not want to sit outside for four (4) or five (5) hours, and basically we never make any money with those trips.

Director Reser commented that we are trying to buy one and the overhead is ridiculous. President Wingerberg commented he just wants to understand the numbers because if we get a 20-year loan on it, the numbers might work a little more differently. It is always nice to explore our options.

Ross Blackmer commented that he has drug his feet with the bus because five (5) times a month is not worth it to me when you are spending a minimum of \$2,000 dollars per month. We are not generating that much. That is \$24,000 in one year and times that by five (5) years, that is not a financial hit that we cannot do right now. Treasurer

Regular Meeting Minutes
August 17, 2016

Schoenleber commented that is exactly what he is talking about, this is what he means by waiting. He would like to have all the information before we say yes or no.

Vice President Crites commented that she understands and respects what the other board members are saying but she is wondering if the board members could come to a consensus on what everyone is feeling about this bus. Director Tippin commented that she agreed with Treasurer Schoenleber and wants to understand the cost it will incur on the District over time and do we have that kind of money. Director Tippin commented she would love for the seniors to have a bus, but maybe we can find someone who is willing to donate us a bus instead. Have we looked at all the options that are out there?

President Wingerberg commented that maybe we should look into having each of the Towns/City help pitch in monthly for a bus. Director Reser commented that she had mentioned that Transwest had donated a bus to one of her friends that owns a monetary school. Director Tippin commented she knows that Transwest does a lot of donating, but even the Toyota dealer does a lot for these communities, and they could be willing to put money towards our bottom line. If we are trying to get something, we have to have contributions from the communities.

Vice President Crites commented that she agreed with Director Tippin. Vice President Crites commented that Glen Martin had felt like they have, as a consensus, have scanned the game. She does not consider \$5,000 dollars to be scanning the game on a \$70,000 dollar vehicle. She would like to see more effort either in dollars or volunteer time in exchange for something like that because she does not think the expense is parallel to their efforts.

Director Reser commented that they have only done two (2) events, that being the Spaghetti Dinner and selling peanuts, in a year-and-a-half time to raise the money for the bus. Heather Hammarstrom commented that the Transportation Committee has also done about three (3) to four (4) different booth events trying to come up with the money for the bus as well.

Treasurer Schoenleber commented this is the reason that he is not on board with the bus, they have raised \$5,000 dollars, which is not a lot and it was pointed out. While we do not have the best buses, they work currently and we are talking about spending \$70,000 dollars so that we can put one (1) wheel chaired person on the bus for one (1) event. President Wingerberg commented that without ADA compliant vehicles the District might have a problem. Ross Blackmer commented that we will not have a problem. We can rent a vehicle that accommodates that one (1) wheel chaired individual.

Director Reser asked if anyone in the District has looked into renting from the school district? Ross Blackmer commented that he has not at this point. Vice President Crites asked Ross Blackmer to add that to Dana Bellomy's questions. Ross Blackmer commented yes.

Regular Meeting Minutes
August 17, 2016

Secretary Childers commented that he would look at the trips on the wall and some of the people would sign up and some of them do not. The trips are a lot of money. If the seniors do not anyway, the number turn over. It is a hard decision. Renting a bus and taking care of that, they might have to cut back on taking their trips. Ross Blackmer commented that one of the reasons why the trips don't go with the seniors is strictly economics. It does not matter if we have a wheel chair accessible bus or not, they might not be able to economically afford those prices of that trip. He does not certainly want to turn anyone away, we need to meet ADA requirements, and the other issue that we have is we all would like to get into youth. If we do not have a license to program, and we do not have a facility that can be licensed, we are not going to be able to get to the youth programs.

Secretary Childers commented that if we have a program, for example ice, then we would have a need for a bus. There will be a need for a bus because it would be for a team. Vice President Crites commented this was a fair point in two (2) capacities. Can we add vehicles to a ballot, could a new building – if we wanted to build another center – could we add it to that ballot measure? Ross Blackmer commented that he did not think that we could because of the depreciation of that vehicle.

Ross Blackmer commented that staff will have to do more work to bring to the board members and bring some solid answers, which we do not have now. We need to explore some other alternatives. He has reached out the Town of Firestone and Town of Frederick. Town of Frederick stated that when we raise a certain amount of monies or we get close, they would give us a \$1,000 dollars towards the bus.

Treasurer Schoenleber commented that this needs to get back to the Transportation Committee and the board members would like to see more effort being put into the bus fundraising.

11. Executive Session

a. Personnel matter under C.R.S. Section 32-1-905 – regarding Board Vacancies –
A motion was made to go into executive session at 7:59 PM by Secretary Childers; seconded by Vice President Crites. A vote was taken:

Director Abers – stricken, Secretary Childers – yes, Vice President Crites – yes, Treasurer Schoenleber – yes, Director Tippin – yes, President Wingerberg – yes, Director Reser – yes; the motion was carried.

President Wingerberg commented the Board of Directors came out of Executive Session at 8:06 PM, there were no decisions made during Executive Session only discussions.

12. Adjournment

A motion was made by Secretary Childers; this was seconded by Vice President Crites to adjourn the meeting at 8:08 PM.



Regular Meeting Minutes
August 17, 2016

READ AND APPROVED THIS _____ DAY OF _____, 2016

Roger Wingerberg, President

ATTEST:

Cody Childers, Secretary