



Regular Meeting Minutes
June 21, 2016

1. Call to Order

The Carbon Valley Park and Recreation District (CVPRD) Board of Directors meeting was held on Tuesday, June 21, 2016 at the Carbon Valley Recreation Center. President Wingerberg called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance led by President Wingerberg.

3. Roll Call

Directors: Roger Wingerberg – President
Lita Reser – Secretary
Cody Childers
Tracie Crites
Todd Schoenleber
Madelyn Tippin

Excused Absence: Anita Abers (Anita Abers informed President Wingerberg on May 17, 2016 she would be late to this meeting).

Also Present: Ross Blackmer, Executive Director
Abigail Hebert, Executive Administrative Assistant

4. Agenda Review

President Wingerberg informed the Board of Directors and the audience of agenda items for June 21, 2016 Board of Directors Meeting. President Wingerberg informed the audience this was a big night for the Board of Directors because they would be electing new officer positions. This meeting is a once a year meeting where the leadership will be established on the Board of Directors.

5. Approval of Minutes

a. Approval of May 17, 2016 Regular Meeting Minutes - A motion was made to approve the May 17, 2016 Regular Meeting Minutes by Director Crites; seconded by Director Childers.

President Wingerberg informed Administrative Assistant, Abigail Hebert to move Director Abers from Excused Absence to Present. Director Abers was present for Approval of Minutes and was able to vote.

A vote was taken:

Director Abers – yes, Director Childers – yes, Director Crites – yes, Director Schoenleber – yes, Director Tippin – yes, President Wingerberg – yes, Secretary Reser – yes; the motion was carried.

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6. Presentation

Allison Kincade, Executive Director of CPRA – Ross Blackmer introduced Allison Kincade to the Board of Directors. She is the Executive Director of CPRA and that stands for Colorado Parks and Recreation Association. We invited her tonight to provide the board member of an overview of the organization and the agencies that she represents.

Ms. Kincade thanked the Board of Directors for allowing her to present information about CPRA to them. Ms. Kincade informed the Board of Directors that she is a Colorado Native, she has lived here her whole life, and grew up in the City of Brighton. She spent nine (9) years in Colorado Parks and Wildlife and a few years for the Colorado Parks and Recreation Association.

Ms. Kincade informed the Board of Directors that Ross Blackmer asked her to talk a little about CPRA and what they do. She also is going to talk about the impacts of parks and recreation on the communities in Colorado. She believes that this is a really important topic especially for a board to make decisions and influence potential changes and those types of things. Colorado Parks and Recreation Association is a professional association, whose job is to provide trainings and professional development, networking, and enhancing parks and recreation professionals all over the state. That includes special districts as well as municipalities. We have approximately 98 agencies state wide and are members. They range in size from Strasburg and Bennet (being small) to South Suburban to the Apex (which are larger). We deal with urban parks and recreation and rural parks and recreations as well.

Ms. Kincade commented she gets excited to help the little guys because she grew up in Brighton and lived in Keenesburg. She tries to make sure that she gets out and see a little bit of everything. Being in Wheat Ridge, they are a little bit more connected with the larger Denver Metro area agencies, but I try to have a nice perspective of everyone.

Ms. Kincade informed the Board of Directors that CPRA has 11 sections and when I describe what these sections are, you might think about how we actually are not filling every inch. One of the things that happens in parks and recreation is that you realize that you can't be everything for everyone, but we try to be as inclusive as we can. So, in a nut shell, we have an Aquatics section that deals with swimming pools; we have a CARA section, which is all year youth sports, and the nice thing about CARA sports program is that it is affordable for families; we have a Therapeutic Recreation section and a lot of people do not know that we offer this and that it exists; we have a Senior section, which this year has also become active adults programming and services section because we recognize that we were not being inclusive of that younger adult demographic and we thought there was a need for that. We brought it into our scope and we have started to play with that this year and it has been kind of fun. We have a Facility Manager section is for anyone who manages a facility and deals with customer service, they can be involved in that section. We have a Directors section, which enables Directors like Ross Blackmer to network and talk to other Directors state wide and we

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are trying to get some other agencies such as Parks and Wildlife and Federal agencies to sit down in that room and to have the same conversations with one another. We have a Park section; a Play section, which is Preschool licensing and youth, etc. This is a very broad in a nut shell.

Ms. Kincade informed the Board of Directors CPRA has 1,300 hundred members and we are pretty active and engaged membership right now. One of the most popular things is the networking piece. Our conferences are a lot of fun and I talk to a lot of perspective members about what they thing the main benefit of their membership is. Ross Blackmer can pick up the phone and call me with an issue on a particular thing, or he can send an email to all the other Directors throughout the state with an issue. She would say that networking would be the greatest benefit in having a CPRA membership.

Ms. Kincade informed the Board of Directors she would like to talk about the impacts of parks and recreation have on communities. She wanted to start with engaging the board members with what they think the impacts are on parks and recreation, here in your community before you starting thinking about larger or smaller communities. Director Abers commented that parks and recreation bring communities together. Ms. Kincade commented that was correct, parks and recreation bring communities together and it is one of those things that she sees a lot in smaller communities where it ends up being the parks and recreation district or municipality is sort of the glue that tends to hold communities together. Families can go to the local park, they can come to the recreation center – I pulled in and the parking lot is full – and that is really exciting when that happens in smaller communities.

Ms. Kincade informed the Board of Directors there is a lot of other things going on that people don't normally think about. One of the biggest things is Health and Wellness. If you think about it, there is a lot of research right now that is talking about being out in green spaces/outside and those who enjoy outdoor recreation such as hiking, fishing, tennis, golf, whatever, is better for your mental health. You just feel better. There is research that children that get outside and play and are active, whether that be a sport or a park, they do better in school they are not behind an electronic. They are being creative, they do better and are not all stressed out and that allows them to concentrate more. Parks and Recreation tend to encourage keeping tobacco out of parks, to encourage health eating, you encourage communities to come together and rally behind this idea that we want to be outside, we want to be a community, and we want to be active. That is a really big deal. Another thing that is really big in Colorado right now, is trails and accessibility, so there are a few things called safe roots parks – how you make sure that families have access to parks, how you make sure families have access to local parks and trails, and there is a lot of funding behind that.

Ms. Kincade asked the Board of Directors how many of them have heard of GOCO, and hopefully most of you have, they are up for reauthorization in seven (7) years so we are already starting to talk about how we will address that and when the times comes, rally

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the troops because GOCO funds so many of those projects for parks, trails, and open space. We need to recognize that they impact our ability to get families to those places and it's really important. Another thing is advocacy, so if you think about that community piece and you think about those families, what are they going to do when it comes time to vote for a park? What might they do when it is time to build a new facility? If they feel like it really brings their family together, then it has that positive benefit and you should naturally vote for that in favor. Having those opportunities for those citizens in the communities are important. It helps you think about – wow what I vote on will contribute to what our children will have – and what I see on a state wide level is this cool thing where local parks and recreation almost do not get enough recognition as they should in the greater picture. The National Parks Service has their big centennial anniversary this year and tons of cool stuff happening at the national parks and state parks, but people don't talk about at that level – the real gateway is what you do. You are providing those families that might be uncomfortable driving out an hour or four (4) hours to the mountains to go recreate, you are providing that gateway opportunity to experience that park or that facility. Some people might not be comfortable visiting the state and national parks because it might be intimidating to them. That is something that she personally believes, local parks and recreation plays a huge role and she continues to advocate for that and it is not something that she hears about when she goes to state wide conferences with state and federal agencies. She believes that local parks and recreation is critical in that piece.

Ms. Kincade informed the Board of Directors that accessibility is another critical piece and one of the things that she loves about all of their people and the work that they do; is that they make recreation and they make these experiences accessible to people with disabilities, to seniors, to youth of all ages and it is truly really inclusive and its fantastic. You start to see and perceive this positive impact in parks and recreation has.

Ms. Kincade commented to the Board of Directors there was a couple of other things that she noticed. Recently there has been a huge push for health care partnerships, so now hospitals where they are actually saying 'hey, we want to write some prescriptions for use of parks' and 'you know what, you just need to go outside and walk for a while'. Some doctors are saying 'go get out, sit under a tree, and relax. You have too much stress in your life and that is my prescription is for you'. There is some of that happening and there are these cool partnerships and collaborations happening between health care providers and local parks and recreation because the health care providers see that they are saving money because people are healthier and there is a direct connection. There is a lot of cool stuff going on.

Ms. Kincade commented to the Board of Directors she wanted to share a few things as well. There is research going on and some number she wanted to share with the board members that are very eye opening, for instance out of 7.4 staff members for every 10,000 residents. That is a pretty big deal, you all do a lot for just a little bit, but you are doing really good stuff with just a little bit and that is important to recognize. 92% of Americans say that communities benefit from local parks. This is a nationwide study, a

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bench study, that has extra information that can be read at home. The other paper is a performance benchmark as well.

President Wingerberg asked Ms. Kincade if these papers were digital. Ms. Kincade informed President Wingerberg these papers were digital. President Wingerberg asked Ms. Kincade if she could send these either to Ross Blackmer or Abbigail Hebert so that they would have a digital copy.

Ms. Kincade commented that she would finish by saying that Colorado is in a pretty cool position right now, but it is a little unnerving because we are expecting significant growth in the next 25 years and we are expecting another 3 million people in that 25 years; and you being alongside the I-25 corridor are going to feel it. On the one hand that is great because you know people come to Colorado to recreate, people come here because they like the outdoors, and they like that lifestyle. How are we going to deal with that capacity piece and how to teach them, hopefully, to use it responsibly? So, I will leave that little piece with you as you move forward and to think about the decisions that you will make and if you need my help, please let me know. Ross Blackmer is a fantastic as well, you have a great leader there.

Director Crites asked Ms. Kincade if CPRA would allow any cross promotional where the District could utilize all of their statistics when we use our brand just in case there is another time we want to have marketing efforts; can we use these? Ms. Kincade informed Directors Crites to let her know and they can talk about what that looks like. Generally speaking, as long as its general information, its fine. A lot of this stuff is NRPA, but it is accessible. You don't have to NRPA member to access their information, so as far as I know, you could use this information as long as you quote them. We have a Facebook page that is becoming more and more active, we actually started Twitter, so if we can help in any way along those lines, let us know.

The Board of Directors thanked Ms. Kincade for coming and speaking to the Board of Directors about CPRA and what CPRA does for parks and recreation. Ross Blackmer presented a small appreciation award to Ms. Kincade on behalf of the District and the Board of Directors.

7. New Business

a. Board of Director Elections (Secret Ballot)

i. President, Vice President, Treasurer and Secretary – President Wingerberg informed the audience about the Board of Director Elections, this will determine who the next leadership member will be on the Board of Directors. This will be in effect at the July 20, 2016 Board of Directors Meeting.

Ross Blackmer informed the Board of Directors that each of them had a secret ballot in front of them and they could begin to nominate who they believed would fit each role of President, Vice President, Treasurer and Secretary. They could either nominate themselves or another person for an officer position on the board.

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Nominations for President of the Board: Director Crites and Director Wingerberg. Nominations for Vice President: Director Crites, Director Abers, and Director Childers. Nominations for Treasurer: Director Reser, Director Schoenleber, and Director Abers. Nominations for Secretary: Director Schoenleber and Director Childers. Director Crites made it a point to tell the audience that Director Tippin had asked not to be nominated for a position during this board officer election. The Board of Directors conducted a secret ballot. Ross Blackmer and Abigail Hebert conducted the counting of the secret ballot for the Board of Directors.

- President secret ballot votes: Director Crites: 2; Director Wingerberg: 5. Director Wingerberg is President until June 2017.
- Vice President secret ballot votes: Director Crites: 4; Director Abers: 1; Director Childers: 2. Director Crites is Vice President until June 2017.
- Treasurer secret ballot votes: Director Reser: 2; Director Schoenleber: 4; Director Abers: 1. Director Schoenleber is Treasurer until June of 2017.
- Secretary secret ballot votes: Director Schoenleber: 3; Director Childers: 4. Director Childers is Secretary until June 2017.

b. Conflict of Interest – Ross Blackmer informed the Board of Directors of the Conflict of Interest with one of the board members. Director Childers wife works part time for the District and he is required by Colorado State Statues to turn in a conflict of interest form stating such. President Wingerberg asked why there was one in their board member packets. Abigail Hebert informed the Board of Directors that they all needed to know about it and to have it in their records that there is a conflict of interest with one of their board members.

c. Joint User Agreement Approval from SVVSD – Ross Blackmer informed the Board of Directors that the Joint User Agreement is from the St. Vrain Valley School District and they have promised the District's use of the baseball fields and seeks the board's approval and signature of the Board President so the school district can finish up the agreement.

Ross Blackmer informed the Board of Directors the school district intends to sell the baseball field property at an auction. Ross Blackmer commented that he would be attending that auction to see if the District could acquire that property.

d. Cleaning Week

i. August 27 thru September 5, 2016 – Ross Blackmer informed the Board of Directors that the recreation center will be closed the last week in August for the Annual Cleaning Week. Ross Blackmer also informed the Board of Directors this

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would be the week that the new boilers would be installed. They will be running new piping from the boilers to our domestic water, which are in need of repairs. Everything should be up and running by September 5, 2016 when the District will open its doors again.

While the District is shut down for cleaning week, members will be able to utilize Ft. Lupton Recreational Center and believes also Erie Recreational Center.

**Staff established that only Ft. Lupton Recreational Center would be open during CVPRD's cleaning week. Erie Recreational Center and Longmont Recreational Center would be closed and patrons would be unable to use those facilities during this time.*

8. Old Business

a. Urban Renewal Board Assignment – The Board of Directors nominated Director Todd Schoenleber to be a candidate for Town of Frederick's Urban Renewal Board Assignment.

b. Transportation Committee Volunteer – Director Cody Childers volunteered to sit on the Transportation Committee as an ambassador for the Board of Directors.

c. Status of Dacono IGA – Ross Blackmer informed the Board of Directors he has reached out to the City of Dacono. The City Administrator is at CML up in the mountains this week, but has promised Ross Blackmer that they would have conversations with one another. Ross Blackmer informed the Board of Directors he has invited the City Administrator to come speak to the Board of Directors in the future and provide an update in his perspective.

Ross Blackmer informed the Board of Directors the City Administrator commented that City of Dacono now views their park as an event location and the District describes it as a park. In the IGA, the District wants to be able to schedule that as a park for our athletic activities, they view that as an event. Their event is the one music festival that they have once a year in August. The second part of the IGA is BMX. The BMX is actually a financial commitment and Ross Blackmer made City of Dacono aware that the District cannot continue to subsidize the BMX track as much as we have in the past.

Ross Blackmer informed the Board of Directors the BMX track would be holding state races June 24 thru 26.

President Wingerberg commented the Board of Directors should be thinking about maybe pulling away from BMX in the future.

Director Childers asked Abbigail Hebert to send him of all the Outlook calendar invites of the City of Dacono City Council meetings.

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9. Executive Director Monthly Report Q&A

Ross Blackmer informed the Board of Directors that in their packet is a list of all the scholarship winners from Frederick High School and Mead High School. Director Schoenleber attended the Frederick High School Scholarship Award Ceremony with Ross Blackmer. They both awarded two (2) scholarships on behalf of the District to students who applied for the CVPRD Scholarship. There was one student from Mead High School that was awarded a scholarship as well.

Ross Blackmer commented he found an article that he thought was interesting. The Berthoud Weekly wrote an article about Berthoud thinking about stepping up and providing and developing their own recreational district. He thought that was good information to share with the Board of Directors.

Abbigail Hebert included a list of Acronyms for the Board of Directors future use.

Secretary Reser commented she noticed that there was nothing under the Human Resources section.

a. Financials

i. Monthly

ii. First Quarter Budget Summary

Ross Blackmer informed the Board of Directors there were April Financials produced by CLA. Ross Blackmer informed the Board of Directors they would not be able to have the May Monthly Update from CLA, so he had staff do a Profit & Loss for the month of May. Additionally, there is a first quarter financial packet included as well.

President Wingerberg asked Ross Blackmer to add this to the July 13, 2016 Study Session so that they would be able to review it further with better understanding. Ross Blackmer also informed the Board of Directors that CLA would provide the second quarter budget update by the Study Session on July 13, 2016 as well.

b. Aerobics Room Floor – Ross Blackmer informed the Board of Directors the Aerobics Room was sanded and refinished last year. He believes that the tap dancers shoes may be hurting the floor with the finished that is on the floor. Staff is looking into some options there. Ross Blackmer informed the Board of Directors this will be refinished during this year's cleaning week to get the room back up to par.

10. Public Comments

Lee Athmann – Mr. Athmann informed the Board of Directors of the Weld County Luncheon that happens in the Carbon Valley Parks and Recreation District Multi-Purpose Room. He is the onsite coordinator for the Agency on Aging, which is in Greeley. It is a volunteer program that is hosted by the recreational center. The Weld County Luncheon is funded through the Federal Older Americans Act and also the Older Colorado Funds. There are 22 sites that are in Weld County and eight (8) sites that are not connected to a senior center. We are one (1) of those eight (8) that are not.

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Mr. Athmann commented they are a volunteer group, there is no budget. We have a coffee fund that supports the coffee and when the revenues build up, they have an ice cream social. They just passed their sixth (6) health inspection report from the Weld County and has had no violations. All the volunteers are trained. This program is open to all seniors that are 60+. Meals are a donation, if someone cannot pay – they don't turn them away. There are some seniors that cannot afford meals and this provides a way for them to get a meal. The food is cooked through UNC's dining service and they are delivered to the luncheon from Greeley. All supplies are provided through the Agency On Aging, except for coffee. They offer other services as well such as library book, free blood pressure testing through the fire department, and partial legal services (wills and living wills).

Mr. Athmann informed the Board of Directors that in September, it will be three (3) years that they have been proving the Weld County Luncheon and has served over 9,500 meals over that time and have collected over \$20,000 dollars in donations – there is not a nickel missing. He takes great pride in that because he has two volunteers that count the money, write the ticket, gives it the Weld County driver, he counts it and takes it with him to Greeley. They do not keep any of the money. Weld County then counts the money again and Mr. Athmann will get a phone call if the money is not accurate.

Mr. Athmann informed the Board of Directors the Weld County Luncheon is on Tuesday's and Thursday' at 12:00 PM.

Director Crites asked Mr. Athmann how many people usually show up for the Weld County Luncheon. Mr. Athmann informed Director Crites it depends on the meal that they are serving for that day.

The Board of Directors thanked Mr. Athmann for coming to speak to them about the Weld County Luncheon program.

Brenda Hall – Ms. Hall commented that she wanted this to go onto public record. Ms. Hall commented she believed that Director Tippin is a conflict of interest being the manager of Valley Bank & Trust, the District banks through Valley Bank & Trust along with a CD and a safety deposit box. We talked about this together and Director Tippin understood my reasoning for this, but I want it to be public record now incase anything should come up in the future. Thank you.

11. Board Comments

President Wingerberg commented he saw something on Nextdoor that he believes that they should start looking into and that is: it is cheaper to be Non-District than District. We need to investigate that and if it is out there, it needs to be addressed.

Director Abers commented she feels that she needs to address something that has been brought up to her at one of the fields, there are no portable restrooms. Ross Blackmer



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commented there should be portable restroom there as of now. Director Abers commented there has been two (2) games without portable restrooms and people were leaving the games and/or using nearby houses because there were no restrooms.

12. Adjournment

A motion was made by Secretary Reser; this was seconded by Director Childers to adjourn the meeting at 8:05 PM.

READ AND APPROVED THIS _____ DAY OF _____, 2016

Roger Wingerberg, President

ATTEST:

Cody Childers, Secretary